

**MINUTES OF THE
REGULAR MEETING OF THE
LEE LAKE WATER DISTRICT**

January 22, 2013

PRESENT

C. Colladay
P. Rodriguez
G. Destache
D. De Frates
J. Butler

ABSENT

GUESTS

STAFF

J. Pape
M. McCullough
K. Caldwell
N. Harper
D. Saunders

1. Roll Call and Call to Order.

The regular meeting of the Lee Lake Water District was called to order by President Colladay at 8:30 a.m.

2. Presentations and Acknowledgments.

3. Public Comment.

BOARD ITEMS:

4. Minutes of the December 18, 2012 Regular Meeting.

ACTION: Director Rodriguez moved to approve the Minutes as presented. Director Destache seconded. Motion carried unanimously.

5. Payment Authorization Report.

ACTION: Director Rodriguez moved to approve the financial report and to authorize payment of the December 18-January 22, 2013 invoices. Director Destache seconded. Motion carried unanimously.

6. Revenue & Expenditure Reports (Unaudited).

a. Revenue & Expenditure Report.

ACTION: Note and file.

b. Lien update.

ACTION: Note and file.

7. FY 11/12 Audit (Continued from December 2012) - Completed.

ACTION: Director Rodriguez moved to accept and approve audited financial statements. Director De Frates seconded. Motion carried unanimously.

The Board directed staff to check on gross wages number.

8. Finance Committee Meeting Minutes.

ACTION: Director Destache moved to approve the finance committee meeting minutes and accept the recommended actions to address the audit conditions. Director Butler seconded. Motion carried unanimously.

9. Public Hearing to Consider Adoption of the Mitigated Negative Declaration for the Temescal Canyon & Dawson Canyon Pipelines and Non-Potable Water Tank Project.**ACTION:**

1. President Colladay opened the public hearing at 9:08 a.m.
2. Public Comment – None.
3. Additional comments. Staff presented two additional letters received late from Elsinore Valley Municipal Water District and Orange County Water District for their review and consideration.
4. Director Colladay closed the Public Hearing at 9:21 a.m.
5. Director Butler moved to Adopt Mitigated Negative Declaration. Director Destache seconded. Motion carried unanimously.

10. Trilogy Development.

- a. Homeowners Association update.
- b. Golf Course update.

11. Sycamore Creek Development.

- a. Project Update – Woodside Homes continues to place Potable Water, Recycled Water and Sewer infrastructure.
- b. 1738 homes to be built. 1127 houses occupied to date. 64% complete.

12. Retreat Development – Ryland Homes.

- a. Project Update – None.
- b. Discussion on recycled water conversion project.

- c. 517 homes to be built. 484 houses occupied to date. 94% complete.
- 13. Ranpac “Toscana” Project.**
- a. Project Update – The General Manager reported on a meeting he had with Toscana and Sycamore Investors.
 - b. 1443 estimated houses to be built.
- 14. Mission Clay “Serano Specific Plan” Project (Blair Dahl).**
- a. Project Update – None.
- 15. Water Utilization Reports.**
ACTION: Note and file.
- 16. Committee Reports.**
- a. Finance (Director Rodriguez) – Director Rodriguez reported on the January 2013 meeting. The Board discussed looking at management of capital dollars, into better investment vehicles and refunding CFD’s.
 - b. Engineering (Director Destache) – Director Destache reported on the January 2013 meeting.
 - c. Public Relations (Allison Harnden) – None.
- 17. General Manager’s Report.**
- a. General Manager’s Report
ACTION: Note and file.
 - 1. Private Teeter Plan.
 - a. Private Teeter Plan Payment (JP Morgan)
ACTION: Director Rodriguez moved to fund the amount requested. Director Butler seconded. Motion carried unanimously.
 - b. Private Teeter Plan Funding (Tower)
ACTION: Director Rodriguez moved to approve placing the premium received in the General Fund as a partial offset to the costs incurred with Staff’s review and involvement in the program. Director De Frates seconded. Motion carried unanimously.
 - 2. SSC Construction Inc. Percolation & Storage Project
Payment Request No. 7.

ACTION: Director Destache moved to approve Payment Request No. 7. Director Rodriguez seconded. Motion carried unanimously.

3. LLWD Influent EQ Basin and Infrastructure Design-Build.

ACTION: Director Destache moved to authorize General Manager to enter into a not-to-exceed contract of one million twenty-five thousand with an additional fifteen thousand towards inspection and testing, in addition allocate one hundred twenty five thousand in sewer capital fund for future cover installation. Director Butler seconded. Motion carried unanimously.

b. Operations Report.

ACTION: Note and file.

18. District Engineer’s Report.

a. Status of Projects

ACTION: Note and file.

19. District Counsel’s Report.

a. Sponsorship of local sports teams.

20. Seminars/Workshops.

21. Consideration of Correspondence.

An informational package containing copies of all pertinent correspondence for the Month of December was distributed to each Director along with the Agenda.

22. Adjournment.

There being no further business, the January 22, 2013 Regular Meeting of the Lee Lake Water District Board of Directors was adjourned at 10:37 a.m. by Vice President Rodriguez.

ATTEST:

APPROVED:

Paul Rodriguez, Secretary

Charles Colladay, President

Date: _____

Date: _____

